

RESOLUTION NO. 24-018

READOPTING CONFLICT OF INTEREST CODE AND REPEALING RESOLUTION NO. 22-042

WHEREAS, the Political Reform Act of 1974, as amended ("the Act") (California Government Code §81000 et seq.) requires in Government Code §87300 that each agency subject to the Act, including the City of Roseville, adopt a local Conflict of Interest Code ("the Code"); and

WHEREAS, the Act provides in §87302 that each such local Conflict of Interest Code shall designate positions within each agency subject to the Code and further designate the types of reportable interests which must be disclosed by such designated employees; and

WHEREAS, The Fair Political Practices Commission has adopted a regulation (California Code of Regulations Title 2, §18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of California Code of Regulations Title 2, §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference; and

WHEREAS, any designated board or commission member or designated employee who fails to timely file a required statement of economic interest is subject to a fine in accordance with the provisions of the Political Reform Act of 1974, together with any other penal or remedial measure authorized by that Act; and

WHEREAS, when the board or commission member's failure to file persists for more than thirty (30) days after the final filing date, the City Clerk will forthwith notify the member that he or she is disqualified from any participation in the meetings or other activities of the board or commission, until the member both files the required statement of economic interests and pays any fines associated with the failure to file. If the member's failure to file and/or pay the associated fine persists for more than sixty (60) days after the final filing date, the member shall be removed from the board or commission by Council action; and

WHEREAS, by Resolution No. 22-042, the City of Roseville has previously adopted said standard code; and

WHEREAS, the City Council now desires to readopt said standard code to change the list of designated classifications and categories of disclosure required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that:

1. Pursuant to the provisions of California Government Code §87300 et seq., and the California Code of Regulations Title 2, §18730, the Council hereby readopts the terms of a standard Conflict of Interest Code of the Fair Political Practices Commission, as such Code currently exists or may hereafter be amended, as the local Conflict of Interest Code of the City of Roseville.
2. Said Code shall apply and be applicable to those persons in the classified or unclassified service of the City of Roseville as listed in Appendix "I", attached hereto. Each designated board or commission member or designated employee in each designated classification shall be assigned to a disclosure category also set forth in Appendix "I".
3. Each designated board or commission member or designated employee in each designated

classification, as listed in Appendix "I", shall report as required by the Code, all reportable interests for his or her particular disclosure category as shown in Appendix "II", attached hereto and as required by the Code.

BE IT FURTHER RESOLVED, that each designated employee in the Code shall be required to comply with AB 1234 ethics training requirements and failure to comply may result in disciplinary action; and

BE IT FURTHER RESOLVED, that all board and commission members shall be required to comply with AB 1234 regarding ethics training requirements and failure to comply shall result in removal from the board or commission; and

BE IT FURTHER RESOLVED, that all board and commission members shall be required to comply with AB 1661 regarding sexual harassment prevention training requirements and failure to comply shall result in removal from the board or commission; and

BE IT FURTHER RESOLVED, that the City Clerk is directed to act as Filing Officer for all designated filers, and shall be responsible for the administration of the Conflict of Interest Code; and

BE IT FURTHER RESOLVED, that Resolution No. 22-042 (adopted February 16, 2022) is hereby repealed.

PASSED AND ADOPTED by the Council of the City of Roseville this 17th day of January 2024, by the following vote on roll call:

AYES COUNCILMEMBERS: Houdesheldt, Bernasconi, Alvord, Roccucci, Mendonsa

NOES COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None



MAYOR

ATTEST:



City Clerk

APPENDIX I

CLASSIFICATION	DESIGNATED CATEGORY
Accounting Manager	2
Administrative Analyst	3
Alternative Transportation Manager	2
AMI Project Manager	3
Assistant Building Official	2
Assistant City Attorney	1
Assistant City Clerk	3
Assistant City Manager	1
Assistant Electric Analyst	3
Assistant Electric Utility Director	1
Assistant Engineer	3
Assistant Environmental Utilities Director	1
Assistant Finance Director	2
Assistant Fire Chief	2
Assistant Human Resources Director	2
Assistant Information Technology Director	2
Assistant Planner	3
Assistant Police Chief	1
Assistant Transportation Planner	3
Associate Electric Analyst	3
Associate Engineer	3
Associate Planner	3
Associate Transportation Planner	3
Billing Services Manager	2
Boards and Commissions	1
Design Committee	
Economic Development Advisory Committee	
Grants Advisory Commission	
Public Utilities Commission	
Transportation Commission	
Budget Analyst	3
Budget Manager	2
Building Inspector	3
Building Official	2
Building Plans Examiner	3
Business Systems Analyst	3
Buyer	3
Chief Information Officer	1
City Clerk	1
City Engineer	2
Code Enforcement Inspector	3
Code Enforcement Supervisor	3
Community Relations Analyst	3
Construction Inspection Superintendent	3
Construction Inspection Supervisor	3
Construction Inspector	3
Crime Analyst	3
Cultural Arts Supervisor	3

Database Analyst	3
Data Management System Administrator	3
Department Public Information Officer	3
Deputy City Attorney	1
Deputy City Manager	1
Development Analyst	3
Development Services Administrator	3
Development Services Business Analyst	3
Development Services Director	1
Development Services Manager	2
Digital Content Analyst	3
Economic Development Analyst	3
Economic Development Director	1
Economic Development Project Manager	3
Electric Business Analyst	3
Electric Compliance Analyst	3
Electric Customer Programs Supervisor	3
Electric Economic Development and Partnership Manager	3
Electric Operations Manager	2
Electric Resources Planner	3
Electric Risk and Compliance Supervisor	3
Electric Technology Systems Administrator	3
Electric Utility Chief Operating Officer	1
Electric Utility Director	1
Electric Utility Financial Administrator	3
EMS Quality Assurance Coordinator	3
Energy Services Account Representative	3
Engineering Manager	2
Environmental Coordinator	2
Environmental Utilities Business Analyst	3
Environmental Utilities Business Services Manager	3
Environmental Utilities Compliance Administrator	3
Environmental Utilities Director	1
Environmental Utilities Rate Analyst	3
Environmental Utilities Superintendent	3
ERP Business Analyst	3
ERP Manager	3
Finance Manager	3
Fire & Environmental Safety Inspector	3
Fire & Environmental Inspection Supervisor	2
Fire Battalion Chief	2
Fire Chief	1
Fire Division Chief	2
Fleet Services Supervisor	3
GIS Analyst	3
Government Relations Administrator	2
Government Relations Representative	3
Housing Analyst	3
Housing Manager	3
Housing Supervisor	3
Human Resources Analyst	3

Human Resources Director	1
Human Resources Manager	3
Industrial Waste Analyst	3
Information Security Administrator	3
IT Analyst	3
IT Client Services Supervisor	3
IT Programs Manager	2
Laboratory Analyst	3
Management Analyst	3
Marketing & Communications Analyst	3
Park Development Analyst	3
Park Development Project Manager	3
Parks Planning and Development Manager	3
Parks, Recreation & Libraries Director	1
Parks, Recreation & Libraries Manager	3
Parks, Recreation & Libraries Superintendent	3
Payroll Analyst	3
Permits Supervisor	3
Planning Manager	2
Police Captain	2
Police Chief	1
Police Lieutenant	2
Police Services Administrator	3
Police Social Services Practitioner	3
Police Social Services Supervisor	3
Power Engineer	3
Power Engineering Manager	2
Power Generation Superintendent	3
Power Plant Engineer	3
Power Plant Operations & Maintenance Supervisor	3
Power Supply & Portfolio Administrator	3
Principal Engineer	2
Principal Planner	2
Principal Power Engineer	2
Principal Power Plant Engineer	2
Process Engineer	3
Project Coordinator	3
Project Supervisor	2
Public Affairs and Communications Manager	2
Public Works Director	1
Public Works Manager	3
Purchasing Supervisor	2
Purchasing & Warehouse Manager	2
Refuse Superintendent	3
Refuse & Stormwater Manager	2
Risk Manager	3
Roseville Community Development Corp. CEO	1
Security Analyst	3
Security Architect	2
Senior Building Inspector	3
Senior Building Plans Examiner	3

Senior Business Systems Analyst	3
Senior Buyer	3
Senior Construction Inspector	3
Senior Database Analyst	3
Senior Deputy City Attorney	1
Senior Development Services Business Analyst	3
Senior Electric Business Analyst	3
Senior Electric Technology Systems Analyst	3
Senior Energy Services Account Representative	3
Senior Engineer	2
Senior Environmental Utilities Business Analyst	3
Senior GIS Analyst	3
Senior Human Resources Analyst	3
Senior IT Analyst	3
Senior Laboratory Analyst	3
Senior Park Development Project Manager	2
Senior Planner	2
Senior Power Engineer	3
Senior Power Plant Engineer	3
Senior Utility Billing Analyst	3
Streets Maintenance Superintendent	3
Systems Architect	2
Utility Billing Analyst	3
Utility Billing and Field Services Supervisor	3
Utility Billing Operations Manager	2
Utility Customer Service Supervisor	3
Utility Exploration Center Supervisor	3
Transit Operations Supervisor	3
Transportation Grants Analyst	3
Utility Government Relations Administrator	3
Wastewater Treatment Plant Chief Operator	3
Water Distribution Supervisor	3
Water Quality Lab Supervisor	3
Waste Services Field Enforcement Inspector	3
Water Treatment Plant Chief Operator	3

Consultants to be determined on a case by case basis by the City Manager

87200 Filers: City Council, Planning Commission, City Manager, City Attorney, Chief Financial Officer

APPENDIX II

The types of economic interests that must be reported for each category are listed in the following chart. Letter designations of reportable interests correspond to applicable reporting schedules for Form 700.

Schedule	Category 1	Category 2	Category 3
A-1 Investments (less than 10% ownership)	x	x	
A-2 Investments (greater than 10% ownership)	x	x	
B Real Property	x	x	x
C Income, Loans, and Business Positions	x		
D Income – Gift	x	x	x
E Income – Travel Payments	x	x	

Disclosure Categories

There are three (3) disclosure categories for designated employees listed in Appendix I. Classification within one of the three categories is based upon the category descriptions as follows:

Category 1

Employees with a high level of decision-making authority. This category includes department heads and those employees in secondary levels of management involved in the land use, development, or contracting processes. Also included are selected employees with substantial responsibility in the area of construction of public facilities such as buildings and roads or employees involved in a broad spectrum of activities.

Category 2

Employees involved in the land use, development, or contracting processes who are not listed in Category 1 but provide significant services in the form of analysis and advice to decision makers.

Category 3

Employees generally uninvolved in the land use, development, or contracting processes but who provide significant services in the form of analysis and advice to decision makers.